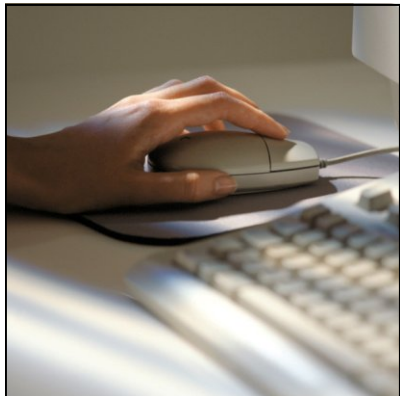


StudentAccess

Proudly Serving the TRiO Community for Over 12 Years

Advanced Import Option

Import data from your campus system right into StudentAccess!



AIO Advantages:

Saves Time

Eliminates Redundant Data Entry

Decreases Clerical Errors and Typos

Improves the Accuracy of Information by Keeping it Up-to-Date

Increases Your Face-to-Face Time With Students

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What is the AIO?

The Advanced Import Option is an additional component for StudentAccess SSS customers which allows them to import data generated from other campus systems, such as Banner, Datatel, PeopleSoft, Delphi, and others, into their StudentAccess Database.

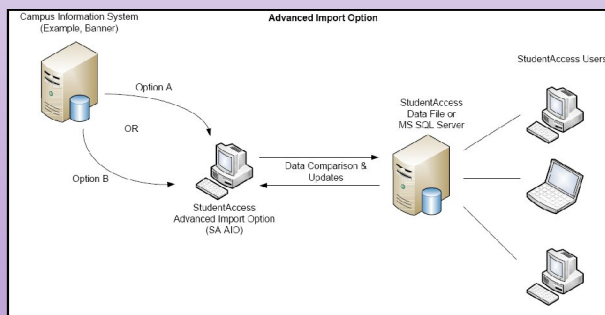
What types of data does it the AIO import?

Permanent Information: This import includes name, address, phone, email, date of birth, and other general student information. This process can add new participants to StudentAccess as well as update existing student records. This process can be run on any frequency that you desire.

Term Information: This import includes Credits Attempted, Credits Completed, Term GPA, and Cumulative GPA at the end of the term. This process can add new term records to StudentAccess as well as update existing term records, the process is best suited to run at the beginning and end of each semester.

Current Courses: This import should be run after the add/drop date each semester as well as at the end of the semester. It will add Course Name, Course Number, Course Credits, Instructor, and other fields into the Current Courses area of the Term Form when run at the beginning of the semester and it will update grades for those courses when run at the end of the semester

Year information: Similar to the Term Information import, this can import fields such as Gross Need and Need Offered as well as the final cumulative GPA and other fields on the Year Information Screen. It can be run at any frequency you desire and can add new year records as well as update existing records.



What type of export files can be used?

The AIO can be setup to utilize Excel files, tab delimited text files, comma separated value files, and ODBC connections. These are all fairly common file type/methods of exporting or transferring data from within a large data storage program.

What do I need to run the AIO?

First, you should have a department that is currently running StudentAccess for Student Support Services. Next, you will want to check with your local IT department about importing the data. Some departments prefer to be involved in the set-up and updating processes, while others may allow you to link live between the systems and import directly into StudentAccess. The last item you'll need is the AIO itself. Please contact Heiberg Consulting for purchasing information. Heiberg Consulting will work with your local IT department to export campus files and develop the proper tables within StudentAccess to import the data. Upon completion, you're ready to work with your up-to-date data!

How do I find out more information about the AIO?

Whether you're a StudentAccess customer or not, contact us at 1-800-801-1232, and we'll be happy to answer your questions. You can also learn more about StudentAccess and the AIO through our website, www.studentaccess.com.